



National eAYSO Commission Member:

Purpose

The AYSO volunteer position of National eAYSO Commission Member (Commission Member) assists and supports the National Commission Chairperson (Chairperson) in providing consultation and advice to the National Board of Directors and the National President regarding development and support of eAYSO to meet the needs of AYSO Commission members assist in identifying new development options, analyzing and prioritizing those enhancements and suggestions received from AYSO volunteers at all levels. Commission members represent eAYSO at Road shows, Conferences and other similar AYSO events.

A Commission Member is recommended for appointment to a one-year term of office by the Chairperson, the MIS Manager (PA) and the National Board of Directors Liaison (Liaison) and is subject to the approval of the President. The position may be extended or opened for application on an annual basis at the discretion of the President in consultation with the Chairperson, the Program Administrator and the Liaison. When the position becomes vacant for any reason, it shall be opened for applications.

Duties and Responsibilities

In coordination with other Commission members, the Commission Member is expected to:

1. Support AYSO National Programs and the National Advisory Commission (Commission) with their actions and words;
2. Attend all Commission meetings including conference calls;
3. Assist with the identification of improvements to eAYSO, recommend and evaluate new enhancements working cooperatively with the MIS Manager and other designated NSTC staff;
4. Prioritize the implementation of enhancements approved through the commission process;
5. Bring to the attention of the Commission local issues identified through communication with local volunteers as assigned;
6. Assist with the review, updating or development of eAYSO instructional materials or media;
7. Serve as the representative and spokesperson of the Commission in all venues (Section Conferences, section super-camps, road shows, etc.) that he/she attends as a designated representative;

8. Contribute to AYSO or other publications as requested;
9. Serve on project or task groups as may be developed.
10. Conduct eAYSO webinars and training; and
11. Complete other tasks as assigned.

Qualifications and Desired Skills

To be considered for the position of Commission Member the applicant must be a champion of AYSO and its Philosophies, be a currently registered AYSO volunteer, be Safe Haven Certified and should:

1. Have working knowledge of the AYSO National Programs;
2. Be experienced and certified in one or more of the AYSO mandated roles which make heavy use of eAYSO: Regional Commissioner, Area or Section Director, Treasurer, Registrar, CVPA, Instructor; although it is highly recommended that the individual not be a current executive member given the significant effort of both roles;
3. Be well versed in the use of eAYSO for that role(s);
4. Demonstrate ability to work with group process;
5. Have well-developed communication and interpersonal skills;
6. Be comfortable in the computing environment. Preferably having experience in some aspects software development, deployment or as a software trainer; and
7. Have the ability to teach/deliver the eAYSO presentations at Section Conferences, Road shows and other national, section, area or region training events.

Supervision Protocols

While performing as the Commission Member, the volunteer is:

1. Subject to the Bylaws, Rules & Regulations, Policies, Guidelines and procedures of AYSO;
2. Appointed by and under the overall authority of the President and is under the direction of the Chairperson

Time Commitment

The term for this appointment as a Commission Member is one year. The time commitment during the term to fulfill the duties of the position is estimated be between 200 and 300 hours per year.

Orientation, Training, Certification, and Continued Education Provided

To prepare a volunteer for the position of Commission Member, he/she must participate in an orientation with the Chairperson and the Program Administrator and attend such additional training as identified by the Chairperson, the President or the NBOD.

Activity Locations

While performing the duties of Commission Member, the volunteer can anticipate that activities may take place in the following locations:

1. NSTC;
2. Regularly scheduled AYSO national events;
3. Professional meetings, vendor shows and similar venues to represent AYSO;
4. Various events as scheduled such as Section Conference Meetings, section super-camps, road shows, and other such training activities;
5. Independent work at home alone, in committees of adults, or in a properly supervised situation with children; and
6. Other locations designated and approved by the Chairperson and/or the Program Administrator.

Measures of Success

1. Attendance at regularly scheduled events such as Commission meetings, Section Conference Meetings, conference calls, etc;
2. Comply with and champion the decisions of the Commission, the President and NBOD and the decisions of the membership as adopted at the National Annual General Meeting (NAGM);
3. Completion of tasks assigned by the Chairperson within a specified time as written or communicated orally; and
4. Execution of duties and responsibilities in a manner consistent with the vision and mission of AYSO and the National Programs.

In support of and in addition to the qualifications listed above, a National eAYSO Commission Member should possess some and preferably many of the following qualifications and skills:

Above average curriculum development skills to contribute to the following:

- Write new eAYSO user guides and update existing user guides on a yearly basis.
- Write new eAYSO lesson plan (power point presentations for the Section Conference/Road Shows) and update existing lesson plans on a yearly basis.

Above average writing, editing and computer skills to contribute to the following:

- Write and review all articles related to eAYSO in the Commish and other AYSO email and mail publications.
- Review and edit current eAYSO information on soccer.org, aysohelp.org and aysoshare.org.

Above average organizational skills to contribute to the following:

- Serve as the liaison to the section, area and region volunteers on all eAYSO initiatives.
- Organize eAYSO training sessions at the section or area level.

Above average marketing skills to contribute to the following:

- Establish the value of and increase the implementation of eAYSO to volunteers.
- Analyze AYSO's Strategic Plan to determine ideas, issues and impacts that it may have on eAYSO.

Above average leadership experience in AYSO or like organizations to include the following:

- Organize volunteers to participate on eAYSO task groups to implement new features.