



# CONTROL SHEET VOLUNTEER APPLICATIONS

Section: \_\_\_\_\_ Area: \_\_\_\_\_ Region: \_\_\_\_\_ Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Volunteer Position: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Email address: \_\_\_\_\_

Return Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please check box if these forms were entered in the eAYSO by the Region (ARCHIVE)

**These forms are for Membership Year:** \_\_\_\_\_  
(Sample 2010-2011, 2011 -2012 etc.)

**Region's playing season(s) (dates):** \_\_\_\_\_

**Total number of forms submitted with this control sheet:** \_\_\_\_\_

Please ✓ only **One** box. Use a separate **CONTROL SHEET** for each category of volunteer application forms you are submitting:

- New volunteers
- Returning Volunteers
- Flagged (checked 'yes' or requested by CVPA / RC)

**Instructions:**

1. Attach this control sheet to the volunteer applications with a paper clip, rubber band, etc.
2. Keep a copy of this Control Sheet and attach the confirmation receipt email from Safe Haven.
3. **Properly screen** application forms for completeness before mailing to the National Safe Haven Office. Incomplete forms will be returned to the Region.
4. Use a sturdy envelope or box for mailing with USPS Certified Return Receipt or a delivery service with a package tracking number. MAIL or SHIP TO:

**AMERICAN YOUTH SOCCER ORGANIZATION**  
National Safe Haven Office  
19750 S. Vermont Ave. Suite 200  
Torrance, CA 90502