

Minimum Standards for Referee Instructors

Referee Instructor - Minimum Standards

Pre-Class – Referee Instructor

1. Proper training aids available
 - Training aids necessary to meet lesson plans
 - Training aids required by the lesson plan
2. Class material & hand-outs available
 - Class material and hand-outs outlined in the lesson plan
3. Space adequate for requirements
 - Space provided is adequate for the requirements of the lesson plan
 - If adequate space is not available, makes necessary adjustments to conduct lesson plan in space available
4. Appearance of instructor
 - Properly dressed-uniform if required
 - Professional appearance

Minimum Standards: Prospective Instructor must meet all requirements of the pre-class components and is expected to present a highly professional personal appearance. The instructor should demonstrate flexibility and creativity if problems develop in training aids, physical space or class material and handouts.

Presentation – Referee Instructor

1. Gave adequate introduction
 - Introduces self
 - Introduces course and course goals

Minimum Standards: Gives complete introduction including goals and objectives.

2. Provided bridge from previous material
 - Ties directly to previous material
 - Places lesson plan in proper context of AYSO

Minimum Standard: Ties material to AYSO or other material

3. Met lesson plan goals

Minimum Standard: Must meet all goals stated in the lesson plan and should confirm this learning with proper techniques throughout the presentation (e.g. adequate summaries of material and seeking questions for confirmation)

4. Met lesson plan learning objectives- Provides material that covers all learning objectives in the lesson plan.

Minimum Standard: Provides class with a thorough understanding of material that meets all of the learning objectives. Understanding must be properly confirmed.

Minimum Standards for Referee Instructors

5. Adapted presentation to needs of students
 - Identifies needs of students
 - Does not allow students to fall too far behind others
 - Identifies learning deficiencies and adjusts lesson plan to correct deficiencies.

Minimum Standards: With adjustments, continues to meet learning objectives of lesson plan

6. Obtained adequate class participation
 - Avoids all lecture program
 - Encourages class participation
 - Encourages questions from class

Minimum Standards: Should have significant class participation that is well managed and remains on subject

7. Used training aids properly
 - Use proper training aid for proper emphasis
 - Avoids “talking” to training aid
 - Training aids enhanced learning process

Minimum Standard: Should demonstrate the ability to use multiple training aids effectively and must use training aids to enhance learning

8. Answered questions adequately
 - Listened to questions
 - Answered directly to the point of the question
 - Gave proper factual information in answering

Minimum Standards: Is expected to use proper questioning techniques through out the presentation and answer questions directly and accurately

9. Maintained adequate control of class
 - Kept class on subject
 - Avoided student(s) monopolizing the class

Minimum Standards: Class was completed without undue disruption from any student(s). Effectively controls any challenges of class control in a positive manner

10. Completed presentation on time
 - Managed time well to cover all material
 - Completed presentation within the time frame scheduled

Minimum Standards: Completes the course on time while devoting appropriate time to each teaching requirement. Is constantly managing time when others are presenting

11. Provided bridge to future presentation(s)
 - Ties directly to previous material
 - Places lesson plan in proper context of AYSO

Minimum Standards for Referee Instructors

Minimum Standard: Provides a bridge to other material and offers an adequate summary of material presented

12. Style enhances presentation
 - Gestures do not detract
 - Pronunciation, enunciation good
 - Voice level audible and varied
 - Humor appropriate
 - Stories illustrate lesson content

Minimum Standard: Style does not detract from presentation

NOTE: The evaluator must differentiate between entertainment and instruction. Candidates who use an entertaining style must be carefully evaluated to ensure that the entertainment value of the presentation does not adversely affect the instructional value. Evaluators must be certain that whatever style is used that the goals and objectives of each presentation are met.

Knowledge – Referee Instructor

1. General Law knowledge – Referee Instructor
 - Must demonstrate knowledge commensurate with experience and referee level
 - Does not “make up” or guess at laws
 - Admits when instructor does not have law knowledge
2. Law knowledge specific to presentation
 - Must demonstrate knowledge commensurate with experience and referee level
 - Does not “make up” or guess at laws
 - Admits when instructor does not have law knowledge
3. AYSO information specific to presentation
 - Must have general knowledge of AYSO Rules & Regulations and special AYSO application of FIFA Laws
 - Should not give local (Regional) rules as AYSO doctrine
 - Requires appropriate knowledge of the program
4. AYSO National Referee Program

Minimum Standards: Candidate must provide factually correct information within the scope of the training being offered in the course. Providing incorrect information, especially within the Laws of the Game or failure to correct incorrect information provided by others may result in an additional evaluation. Must understand and comply with all education requirements including properly scheduling and registering courses and proper roster protocol.

Minimum Standards for Referee Instructors

Lead Instructor (when applicable) – Referee Instructor

- Properly registered course/modules
 - Must be properly registered prior to conducting the course
 - Roster must be completed and properly returned
- Arranged for adequate space
 - Class room
 - Outdoor, if applicable
 - Gym, if applicable
- Provided for adequate & qualified co-instructors
 - Properly listed on roster
 - Assignments prior to class
- Course provided well coordinated program
- All material required for course provided
 - Provided to co-instructors prior to course
 - Sufficient quantity available for class
- Supported needs of co-instructors
 - Acts as co-instructor when needed
 - Does not disrupt lessons taught by co-instructors
 - Monitors material presented by others
- Maintained adequate control of course
 - Begins and ends on time
 - Adequate time devoted to each teaching point
- Properly corrected any factual errors in presentations
 - Corrects in a positive manner
 - Correct in a manner that supports the co-instructors
- Appearance of instructor
- Understands role and responsibilities of Lead Instructor
 - Administrative requirements of course registration and roster administration
 - Scheduling and supporting co-instructors
 - Ensuring adequate facilities are available

Minimum Standards: Meets all of the administrative requirements and conducts activities that are under control and meets the lesson plan(s) objectives and learning objectives.

Minimum Standards for Referee Instructors

Advanced Referee Instructor - Minimum Standards

Pre-Class – Advanced Referee Instructor

1. Proper training aids available
2. Training aids necessary to meet lesson plans
 - Training aids required by the lesson plan
 - (*emphasis*) Demonstrate the use of creative training aids developed by the instructor for the lesson plan
3. Class material & handouts available
 - Class material and hand-outs outlined in the lesson plan
 - (*emphasis*) Supplements lesson plan material, as appropriate
4. Space adequate for requirements
 - Adequate space provided for the requirements of the lesson plan
 - If adequate space is not available, makes necessary adjustments to conduct lesson plan in space available
5. Appearance of instructor
 - Properly dressed-uniform if required
 - Professional appearance
 - Highest standards of appearance is expected

Minimum Standards: Must meet or exceed all requirements of the pre-class components and is expected to present a highly professional personal appearance. The instructor must demonstrate flexibility and creativity if problems develop in training aids, physical space or class material and handouts. Creativity should be demonstrated throughout the presentation.

Presentation – Advanced Referee Instructor

1. Gave adequate introduction
 - Introduces self
 - Introduces course and course goals

Minimum Standards: Exceeds standards for introduction

2. Provided bridge from previous material
 - Ties directly to previous material
 - Places lesson plan in proper context of AYSO

Minimum Standard: Directly ties material to AYSO or other material

3. Met lesson plan goals

Minimum Standard: Must meet or exceed all goals stated in the lesson plan and confirm this learning with proper techniques throughout the presentation (e.g. adequate summaries of material and seeking questions for conformation)

Minimum Standards for Referee Instructors

4. Met lesson plan learning objectives
 - Provides material that covers all learning objectives in the lesson plan

Minimum Standard: Provides class with a through understanding of material that meets all of the learning objectives. Understanding must be properly confirmed

5. (*emphasis*) Demonstrated creativity in presentation
 - Identifies needs of students
 - Uses creative approach to subject material
 - Identifies learning deficiencies and adjusts lesson plan to correct deficiencies.

Minimum Standards: Demonstrates creativity that enhances the student experience

6. (*emphasis*) Involved all students and co-instructors in presentations
 - Avoids using lecture
 - Emphasizes demonstration and direct participation
 - Effectively uses co-instructors in presentations
 - Encourages class participation
 - Encourages questions from class

Minimum Standards: Expected to have significant class and co-instructor participation that is well managed and remains on subject

7. (*emphasis*) Used multiple training aids properly
 - Use proper training aid for proper emphasis
 - Multiple training aids that enhanced learning process

Minimum Standard: Must demonstrate the ability to use multiple training aids effectively and must use training aids to enhance learning

8. Answered questions adequately
 - Listened to questions
 - Answered directly to the point of the question
 - Gave proper factual information in answering

Minimum Standards: Is expected to use proper questioning techniques at all times through out the presentation and answer questions directly and accurately

9. Maintained adequate control of class
 - Kept class on subject
 - Avoided student(s) monopolizing the class

Minimum Standards: Class was completed without undue disruption from any student(s). Effectively controls any challenges of class control in a positive manner. Must not “talk down” to students

10. Completed presentation on time

Minimum Standards for Referee Instructors

- Managed time well to cover all material
- Completed presentation within the time frame scheduled

Minimum Standards: Completes the course on time while devoting appropriate time to each teaching requirement. Is constantly managing time when others are presenting

11. Provided bridge to future presentation(s)

- Ties directly to previous material
- Places lesson plan in proper context of AYSO

Minimum Standard: Effectively provides bridge to other material and offers an adequate summary of material presented

12. Style

- Gestures do not distract
- Pronunciation, enunciation good
- Voice level audible and varied
- Humor appropriate
- Stories illustrate lesson content

Minimum Standard: Advanced-Style enhances presentation

NOTE: The evaluator must differentiate between entertainment and instruction. Advanced Instructor candidates often use humor, stories, and an animated style of presentation. These entertaining styles must be carefully evaluated to ensure that the entertainment value of the presentation does not adversely affect the instructional value. Evaluators must be certain that, whatever style is used, the goals and objective of each presentation are met. These goals and objectives should not be obscured by the style of presentations.

Knowledge – Advanced Referee Instructor

1. General law knowledge
 - Must demonstrate exceptional law knowledge
 - Does not “make up” or guess at laws
 - Admits when instructor does not have law knowledge and then finds proper answer and source
 - (*emphasis*) Is knowledgeable with FIFA and USSF supplemental material
2. Law knowledge specific to presentation
 - Must demonstrate complete knowledge commensurate with experience and referee level
 - Does not “make up” or guess at laws
 - Admits when instructor does not have law knowledge and obtains proper answers
3. AYSO information specific to presentation
 - Must have general knowledge of AYSO Rules & Regulations and special AYSO application of FIFA Laws

Minimum Standards for Referee Instructors

- Should not give local (Regional) rules as AYSO doctrine
- AYSO National Referee Program
- Requires appropriate knowledge of the program

Minimum Standards:

Candidate must provide factually correct information within the scope of the course. Providing incorrect information, especially within the Laws of the Game or failure to correct incorrect information provided by others will result in an additional evaluation.

Must have a thorough knowledge of AYSO Rules and Regulations, the AYSO National Referee Program, and FIFA & USSF supplemental information.

Must understand and comply with all education requirements including properly scheduling and registering courses and proper roster protocol

Lead Instructor (when applicable) – Advanced Instructor

1. Properly registered course/modules
 - Must be properly registered prior to conducting of course
 - Roster must be completed and properly returned
2. Arranged for adequate space
 - Class room
 - Outdoor, if applicable
 - Gym, if applicable
 - Space for fitness test, if applicable
3. Provided for adequate & qualified co-instructors
 - Properly listed on roster
 - Assignments prior to class
4. Course provided well-coordinated program
 - All material required for course provided
 - Provided to co-instructors prior to course
 - Sufficient quantity available for class
5. (*emphasis*) Supported needs of co-instructors
 - Acts as co-instructor when needed
 - Does not disrupt lessons taught by co-instructors
 - Monitors material presented by others
6. Maintained adequate control of course
 - Begins and ends on time
 - Adequate time devoted to each teaching point
7. Properly corrected any factual errors in presentations
 - Corrects in a positive manner
 - Correct in a manner that supports the co-instructors
8. Appearance of instructor
9. Administration
 - Course registration and roster administration

Minimum Standards for Referee Instructors

- Scheduling and supporting co-instructors
- Ensuring adequate facilities are available

Minimum Standards: Meets or exceed all of the administrative requirements and conducts activities that are under control and meets the lesson plan(s) objectives and learning objectives

(Emphasis) Requirements as instructor role model: Candidate must demonstrate actions as an effective role model to other instructors including:

- Being available prior to the conduct of lessons
- Being on time
- Supporting co-instructors throughout the presentation
- Conducts a post-class discussion with co-instructors to review and critique presentations and effectiveness of lessons